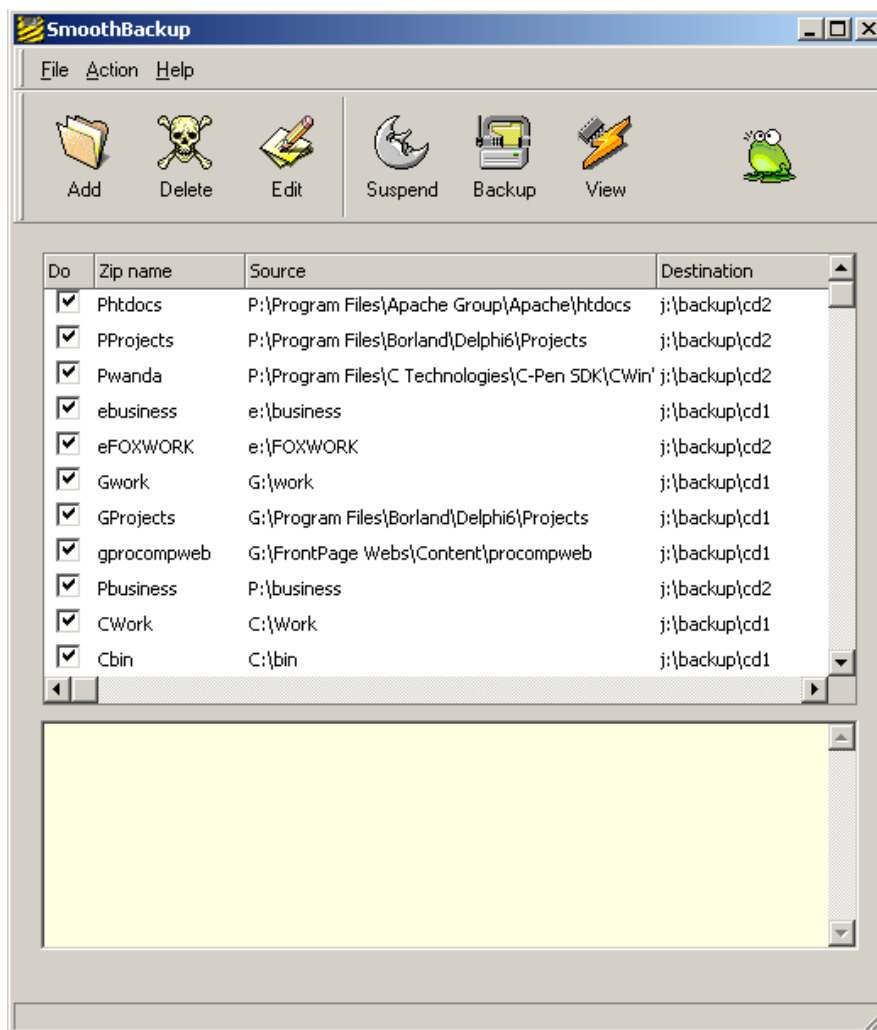


SmoothBackup is a very simple and easy to use backup utility that has been designed specially for use with ZIP and CDRW media in mind.

- You can create new jobs or edit existing jobs.
- You can delete a job or just suspend it.
- All jobs in the list that are not suspended are backed up by a single click.
- All backup status information is displayed and recorded in a log file.
- Each backup item creates it's own ZIP™ compatible archive



Adding a new job

Adding a job is as simple as clicking on the Add button or selecting Add from the Action menu and then entering the details. You have to choose or type the path to the folder you want to save (source), the drive or folder where you want the backup image created (destination), and the name you want to call the backed up file. The program will automatically generate a name for the backup file for you, though you can change this if you want. To easily select the source and destination folders click on the browse buttons and a window will appear allowing you to find the folder you want.

Editing a job

To edit a job click on the job in the main window and then click Edit or select Edit from the Action menu.

Deleting a job

Click on the job you want deleted and then hit the Delete button or select Delete from the Action menu.

Suspend a job

Suspending a job means that the job will not be backed up when you hit backup. This is useful when you don't want to delete a job but you don't want to run it this time. In the main window one of the columns is Suspended. If this is set to YES then the job will not be run next time. To change this from YES to NO and vice versa just click the Suspend button or select Suspend from the Action menu.

TIP: You can right-click the suspend button to toggle suspend states for all jobs.

Backup

To do a backup make sure that all the jobs you want to backup are in the list below the toolbar, have the correct path names, and are not suspended, then hit backup. The status bar at the bottom of the screen will tell you which file is being backed up and just above that a progress bar tells you how much of the backup is done. The log window will show details of the times and the status of the backups.

IMPORTANT: Make sure you read the entries in the log window to see if all the files you backed up worked successfully.

Log window:

```
-----  
STARTING BACKUPS 22/07/02 12:06:34  
  
Source: C:\work  
Destination: C:\matt  
Backup not run because it is suspended
```

View

If an archive file exists for the job that is selected then you can click view which will open the backup file using the application that normally opens ZIP format files (we recommend WinZip® which is supplied on our CD). This also allows you to test the archive and extract one, some or all files with ease – please refer to that application's help for further information.

Log file

Every time you close the program the contents of the log window will be added to the log file. To view the log file select View log file from the Action menu.

* END *